

2025 Winnetka Sidewalk Sale

9 a.m. – 5 p.m. • Friday, July 18 & Saturday, July 19

Welcome to the Winnetka Sidewalk Sale!

Space is available for **Winnetka Chamber Members** and **Non-Members** **only** in the three Winnetka commercial business districts: Hubbard Woods, East Elm and West Elm.



During this multiple day event, the Winnetka-Northfield-Glencoe Chamber purchases additional insurance required by the Village of Winnetka for a special use permit to use the sidewalks. All **businesses located within the sidewalk sale areas must pay** the appropriate fees listed in this application or may find the sidewalk space in front of their business assigned to fee-paying vendors. Proceeds from this event will be used to expand the benefits and services provided to chamber members and the community.

Additional details:

- **SWS Sponsorship:** Include your logo on promotional materials and advertisements Cost: \$500.
- **Set-Up:** Set-up for Winnetka locations – must be before 8:45 am.
- **Spaces Are Not Uniform in Size or Shape.** Spaces may have awnings overhead, planters or benches on the ground. **DO NOT MOVE PLANTERS OR BENCHES.** Only the Winnetka-Northfield-Glencoe Chamber of Commerce has the sole authority to assign and specify vendor locations. We reserve the right to ask vendors to move or withdraw if they are not in their assigned location or following the allocated contractual space requirements.
- **Helium Tanks:** must be pre-approved by the Fire Inspector **and** tightly secured.
- **Merchandise & refuse:** Vendors must remove all refuse, merchandise, and display pieces every night. WNG Chamber of Commerce does not provide for overnight storage or security.
- **Parking:** Vendors should park in non-commercial districts or residential districts.
- **Rain: The Sidewalk Sale will take place, Rain, or Shine. NO Refunds will be given.**

Complete pages 2 and 3 with all fees and return to the Chamber of Commerce office by 6/18/25 to receive the discounted fee. After June 18th the discount will no longer apply.

Questions: (847) 446-4451; email: wcc@wngchamber.com; Fax: 847-446-4452.

841 Spruce Street, Suite 204, Winnetka, IL 60093

2025 Sidewalk Sale Application Friday, July 18th & Saturday, July 19th (Winnetka)

Name of business: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Cell Phone: _____

Email: _____

Describe any food offering: _____

(Note: ANY FOOD OFFERING requires NOTIFYING THE HEALTH DEPARTMENT AND COMPLETING TEMPORARY FOOD PERMIT APPLICATION, refrigeration required)

Will you be using a tent? ☐ Yes ☐ No ☐ I'm not sure yet

WNG Chamber Member Rates – No Refunds

☐ Yes, I will use the sidewalk in front of my business at the above address.

☐ I need a location ☐ Hubbard Woods ☐ West Elm ☐ East Elm

Sidewalk Sale Fee before 6/18	\$140	\$ _____
Sidewalk Sale Fee After 6/18	\$165	\$ _____
Not for Profit ONLY Fee before 6/18	\$100	\$ _____
Not-for-Profit ONLY After 6/18	\$125	\$ _____
Sidewalk Sale Sponsor	\$500	\$ _____
Grand Total		\$ _____

Rentals (CHAMBER MEMBERS ONLY)

Equipment rental is available to Members ONLY. The Chamber is not responsible for the condition of rental equipment. Deliveries will be made Thursday, July 17th and **cannot** be changed. Please check your order immediately. On Saturday evening July 19th, return all items to the exact location where they were delivered. Fold your tables, chairs, and racks. Remove the masking tape with your business name from all equipment. You will be responsible for the cost of any **lost/stolen items**.

8 feet x 2 ½ feet TABLES	\$25 each	\$ _____
4 feet double bar/wheels CLOTHES RACK	\$55 each	\$ _____
Folding chair	\$ 5 each	\$ _____
	Grand Total	\$ _____

Non-Member Rates – (No Refunds)

Location request: ☐ Hubbard Woods ☐ West Elm ☐ East Elm

Detailed description of items or products for sale or giveaway (Include brand names, price range, and any other information): _____

Check one: ☐ Retailer ☐ Service Provider ☐ Not-for-profit ☐ Food Vendor ☐ Entertainer

2025 Sidewalk Sale Application/Friday, July 18 & Saturday, July 19 (Winnetka)

Space allocations have been increased to accommodate all outside vendors. All vendors will be held accountable for space requested in the SWS contract. If you take more space than requested in your contract, you will be required to pay for additional space at the time the chamber representative checks you in on Friday and Saturday. We ask that you follow the instructions on space and payment requirements.

Single space/2days (10' space) Fee before 6/18	\$275 \$ _____
Single space/ 2 days (10'space) After 6/18	\$300 \$ _____
Double space/2 days (20' space) Fee before 6/18	\$310 \$ _____
Double space/2days (20'space) After 6/18	\$335 \$ _____
Electric Fee (Location assigned near power source).	\$ 40 \$ _____

Non-member rates continued for NON-PROFIT ONLY:

Not for Profit ONLY single space/2days fee before June 18	\$125 \$ _____
Not-for-Profit ONLY single space/2days after June 18	\$150 \$ _____
Electric Fee (Location assigned near power source).	\$ 40 \$ _____

Grand Total \$ _____

Children's Entrepreneur Participation

Students are invited to be entrepreneurs and sell hand-made items or services at the Winnetka Sidewalk Sale. You may bring a tent, or umbrella along with your own table and chairs. **Your location will be decided by the WNGCC.**

Name: _____ Age: _____

Address: _____ City: _____ Cell Phone: _____

Email: _____

Please describe what will be sold: _____

Parent signature (required if child is under the age of 18): _____

Children's Entrepreneur Booth	\$25	\$ _____
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GRAND TOTAL \$ _____

SPACE LOCATIONS WILL BE SENT BY 7/16/25

Winnetka-Northfield-Glencoe Chamber of Commerce, 841 Spruce Street, #204 Winnetka, IL 60093

Fax (847) 446-4452

Visa/ MasterCard/Discover/AMEX: Credit Card Number: _ _ _ _ _ -- _ _ _ _ _ -- _ _ _ _ _ -- _ _ _ _ _

Exp. _ _ / _ _ Security -Code _ _ _ _ ☐ Invoice me

I have read and agree to abide by the Sidewalk Sale rules and regulations in their entirety and acknowledge full responsibility for all activities conducted throughout the term of this permit. Additionally, I agree to hold the Winnetka-Northfield-Glencoe Chamber of Commerce harmless, and to indemnify the Winnetka-Northfield-Glencoe Chamber of Commerce for all claims of whatever kind or nature which might be made against the Winnetka-Northfield-Glencoe Chamber of Commerce due to my participation in the Sidewalk Sale.

DATE: _____ PRINT NAME: _____ SIGNATURE: _____

The Winnetka-Northfield-Glencoe Chamber of Commerce

841 Spruce Street, Suite 204

Winnetka, IL 60093

847-446-4451

**Optional: Register online at wngchamber.com. Go to Events Calendar-July 18 and July 19,
2025 Winnetka Sidewalk Sale**