



## **Winnetka Farmers Market Volunteer Application:**

**Office Location:**

841 Spruce Street, Suite 204  
Winnetka, IL 60093

**Market Location:**

Winnetka Train Station Parking Lot  
752 Elm Street (Southeast corner of Elm Street and Green Bay Road)  
Winnetka, IL 60093

June 1 through October 26  
7:30 am – 12:30 pm Rain or Shine  
Plenty of Parking Available

Terry Dason Market Manager

O: 847.446.4451

C: 847.899.6112

<https://wngchamber.com/farmersmarket/>

<https://www.facebook.com/WinnetkaFarmersMarketIL/>

@winnetkafarmersmarket

In its fifth year, the Winnetka Farmers' Market open Saturdays June 1 through October 26, 7:30 a.m. to 12:30 p.m. Rain or Shine. This year, the market will be in a new location at 752 Elm Street, (southeast corner of Elm Street and Green Bay Road) during road construction in the West Elm Business District.

The mission of the Winnetka Farmers' Market (Market) is to offer for sale the freshest, highest quality homegrown/produced items and hand produced merchandise and a variety of interesting products that would be valued by our local area residents.

**Volunteers will work for the day of market manager.** (Job description including, but not limited to the following)

- Checking in part-time vendors by providing them with their space location.
- If vendors are missing tent weights on a windy day, or any other equipment needed, such as a tent, table, or chairs. Mark appropriate items used and have the vendor sign usage document
- Place A-Frame signage around the market grounds
- Vendor booth sitting for bathroom breaks
- Sit at the market tent, where you will answer resident's questions about the market
- Hand out Market shopping bags to attendees
- Keep the water bowl clean and filled as well as a full stock of treats for our furry guests
- When musicians arrive, you will assist music performers with location, electrical, as well as ensuring the cords are safe and secure for safety purposes
- Keep the picnic tables clean and grounds clear of trash

**Desired Skills:**

- A genuine love for farmers markets and the products and experiences they offer
- Friendly, outgoing, and upbeat
- Excellent communication skills
- Self-directed but able to work collectively as a collaborator
- Capable of overseeing a project from start to finish or jumping in mid-stream
- Willingness to work in the elements (heat, rain, cold, temperatures, etc.)
- Able to enforce rules assertively and respectfully as needed.
- Must be able to professionally represent the Winnetka-Northfield-Glencoe Chamber (WNGC), and the Village of Winnetka, to the public, municipal authorities, vendors and sponsors.
- Knowledge of mission, objectives, policies, programs, and procedures of the principles and practices of non-profit organizations
- Appropriately dressed

**Volunteers will be receiving a cap with market logo and name tag to identify their position within the market. The Saturday Market Manager will provide volunteer training.**

Full Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mobile Phone \_\_\_\_\_ Email \_\_\_\_\_

Languages you speak \_\_\_\_\_ Physical limitations \_\_\_\_\_

**How did you hear about the volunteer opportunity at the market?**

- Winnetka-Northfield-Glencoe Chamber (WNGC) website \_\_\_\_\_
- Friends group (website, newsletter) \_\_\_\_\_
- Post on social media (Facebook, Instagram, twitter) \_\_\_\_\_
- Print(flyer) \_\_\_\_\_
- Word of mouth (another volunteer, friend, family, staff) \_\_\_\_\_
- Other (List) \_\_\_\_\_

**Emergency Contact**

Contact Name \_\_\_\_\_ Phone (Best) \_\_\_\_\_

Relationship \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please mark your availability, both date and time (7:30a-10a, or 10a-12:30p). Thank you so much for volunteering!

JUNE

7:30a-10:00a

10:00a-12:30p

JUNE 1, 2024		
JUNE 8, 2024		
JUNE 15, 2024		
JUNE 22, 2024		
JUNE 29, 2024		

JULY

7:30a-10:00a

10:00a-12:30p

JULY 6, 2024		
JULY 13, 2024		
JULY 20, 2024		
JULY 27, 2024		

AUGUST

7:30a-10:00a

10:00a-12:30p

AUGUST 3, 2024		
AUGUST 10, 2024		
AUGUST 17, 2024		
AUGUST 24, 202		

